# **By-Law XVII - Local Chapter Ordinances**

# **Ringgold Graduate Chapter**

## **ORDINANCE 1**

## TITLE

Sec. 1. This Chapter shall be known as Ringgold Graduate Chapter, hereinafter referred to as the Chapter, according to the Charter granted by Alpha Chapter of Kappa Psi Pharmaceutical Fraternity, Incorporated, hereinafter referred to as the Fraternity, under the date of June 20<sup>th</sup>, 2009.

Sec. 2. No additions to By-Law I, Sec 2 of the Uniform Graduate Chapter By-Laws.

## **ORDINANCE 2**

## **MEMBERSHIP**

Sec. 1. No additions to By-Law II, Sec 1 of the Uniform Graduate Chapter By-Laws.

# **ORDINANCE 3**

## **ELECTION OF MEMBERS**

Sec. 1. The Chapter will verify any Brother in question with the Central Office or collegiate Chapter. The Chapter will request written or recorded proof of initiation into Kappa Psi, and their status as a Brother in good standing from their respective collegiate or graduate Chapter.

Sec. 2. No additions to By-Law III, Sec 2 of the Uniform Graduate Chapter By-Laws.

#### **ORDINANCE 4**

# OFFICERS AND ORDER OF ELECTION

Sec. 1. The Officers of the Chapter and Order of Election shall be: Regent, Vice-Regent, Secretary, Treasurer, Historian, Chaplain, and Parliamentarian.

# QUALIFICATION, ELECTION AND INSTALLATION OF OFFICERS

- Sec. 1. The nomination of officers will occur at the January meeting prior to elections or in writing to the current Regent of the Chapter no later than one week prior to the elections. Officers shall hold office for a two-year period. Elections shall take place at the April meeting of the last year of the current term of office for the Chapter officers.
- Sec. 2. No additions to By-Law V, Sec 2 of the Uniform Graduate Chapter By-Laws.
- Sec. 3. No additions to By-Law V, Sec 3 of the Uniform Graduate Chapter By-Laws.
- Sec. 4. Officers-elect shall be installed, preferably, at the conclusion of the elections during the same meeting as elections. The election meeting shall be scheduled at such a place where the installation may take place according to the Ritual, privately, without compromising the secrecy of the Ritual.
- Sec. 5. No additions to By-Law V, Sec 5 of the Uniform Graduate Chapter By-Laws.
- Sec. 6. No additions to By-Law V, Sec 6 of the Uniform Graduate Chapter By-Laws.
- Sec. 7. No additions to By-Law V, Sec 7 of the Uniform Graduate Chapter By-Laws.

#### **ORDINANCE 6**

## **DUTIES OF OFFICERS**

- Sec. 1. The Regent shall make every attempt to attend all Chapter functions as well as all collegiate Chapter and general Fraternity events as possible. The Regent is also responsible for notifying all graduating collegiate members as well as any interested graduate brothers by letter to invite them to become members. The Regent will also arrange the times and agenda and lead the meetings.
- Sec. 2. The Vice-Regent is responsible for the production and distribution of the newsletter of the Chapter. The Vice-Regent will also assume the duties of the Regent as needed.
- Sec. 3. The Secretary shall take and distribute minutes to the membership of all meetings and will receive and distribute all communications to and from the Central Office and supply the Regent with the names, addresses and phone numbers of all dues paying members twice a year. The Secretary shall supply all pertinent information to the Regent within 48 hours of a meeting if unable to attend. Any information normally presented by the Secretary will be forwarded to the Regent. The Secretary will be responsible for contacting the Central Office to determine if a member is in good standing.
- Sec. 4. No additions to By-Law VI, Sec 4 of the Uniform Graduate Chapter By-Laws.

- Sec. 5. The Treasurer shall provide the Chapter with membership and financial information at all meetings, and a formal report of all financial information at least once a year, or upon request of the Regent.
- Sec. 6. No additions to By-Law VI, Sec 6 of the Uniform Graduate Chapter By-Laws.
- Sec. 7. No additions to By-Law VI, Sec 7 of the Uniform Graduate Chapter By-Laws.
- Sec. 8. No additions to By-Law VI, Sec 8 of the Uniform Graduate Chapter By-Laws.
- Sec. 9. No additions to By-Law VI, Sec 9 of the Uniform Graduate Chapter By-Laws.
- Sec. 10. No additions to By-Law VI, Sec 10 of the Uniform Graduate Chapter By-Laws.
- Sec. 11. The Parliamentarian shall perform all standard duties normally associated with this position.

## COMMITTEES AND THEIR DUTIES

- Sec. 1. No additions to By-Law VII, Sec 1 of the Uniform Graduate Chapter By-Laws.
- Sec. 2. No additions to By-Law VII, Sec 2 of the Uniform Graduate Chapter By-Laws.
- Sec. 3. No additions to By-Law VII, Sec 3 of the Uniform Graduate Chapter By-Laws.
- Sec. 4. No additions to By-Law VII, Sec 4 of the Uniform Graduate Chapter By-Laws.
- Sec. 5. No additions to By-Law VII, Sec 5 of the Uniform Graduate Chapter By-Laws.
- Sub-Sec. A. No additions to By-Law VII, Sec 5, Sub-Sec A, of the Uniform Graduate Chapter By-Laws.
- Sub-Sec. B. No additions to By-Law VII, Sec 5, Sub-Sec B, of the Uniform Graduate Chapter By-Laws.
- Sub-Sec. C. No additions to By-Law VII, Sec 5, Sub-Sec C, of the Uniform Graduate Chapter By-Laws.
- Sub-Sec. D. No additions to By-Law VII, Sec 5, Sub-Sec D, of the Uniform Graduate Chapter By-Laws.
- Sub-Sec. E. No additions to By-Law VII, Sec 5, Sub-Sec E, of the Uniform Graduate Chapter By-Laws.
- Sub-Sec. F. No additions to By-Law VII, Sec 5, Sub-Sec F, of the Uniform Graduate Chapter By-Laws.
- Sub-Sec. G. No additions to By-Law VII, Sec 5, Sub-Sec G, of the Uniform Graduate Chapter By-Laws.
- Sub-Sec. H. No additions to By-Law VII, Sec 5, Sub-Sec H, of the Uniform Graduate Chapter By-Laws.

- Sub-Sec. I. No additions to By-Law VII, Sec 5, Sub-Sec I, of the Uniform Graduate Chapter By-Laws.
- Sub-Sec. J. No additions to By-Law VII, Sec 5, Sub-Sec J, of the Uniform Graduate Chapter By-Laws.
- Sub-Sec. K. No additions to By-Law VII, Sec 5, Sub-Sec K, of the Uniform Graduate Chapter By-Laws.
- Sec. 6. No additions to By-Law VII, Sec 6 of the Uniform Graduate Chapter By-Laws.
- Sec. 7. No additions to By-Law VII, Sec 7 of the Uniform Graduate Chapter By-Laws.

#### RECORDS

Sec. 1. No additions to By-Law VIII, Sec 1 of the Uniform Graduate Chapter By-Laws.

## **ORDINANCE 9**

# UNETHICAL CONDUCT

- Sec. 1. No additions to By-Law IX, Sec 1 of the Uniform Graduate Chapter By-Laws.
- Sec. 2. No additions to By-Law IX, Sec 2 of the Uniform Graduate Chapter By-Laws.
- Sec. 3. No additions to By-Law IX, Sec 3 of the Uniform Graduate Chapter By-Laws.

# **ORDINANCE 10**

## **MEETINGS**

- Sec. 1. Meeting dates (at least 4 per year) will officially be set by the Regent at the last meeting of the Calendar year, for the following year. Mandatory meetings shall be held in January, April, September and December of each year.
- Sec. 2. No additions to By-Law X, Sec 2 of the Uniform Graduate Chapter By-Laws.
- Sec. 3. No additions to By-Law X, Sec 3 of the Uniform Graduate Chapter By-Laws.

## **ORDINANCE 11**

## **DUES**

- Sec. 1. No additions to By-Law XI, Sec 1 of the Uniform Graduate Chapter By-Laws.
- Sec. 2. Annual dues for the Chapter shall be one hundred-fifty dollars (\$150.00) and shall be payable before or on January 1<sup>st</sup> of each year, or upon approval of an application for membership of new members.
- Sec. 3. No additions to By-Law XI, Sec 3 of the Uniform Graduate Chapter By-Laws.
- Sec. 4. No additions to By-Law XI, Sec 4 of the Uniform Graduate Chapter By-Laws.
- Sec. 5. No additions to By-Law XI, Sec 5 of the Uniform Graduate Chapter By-Laws.

#### **SECRECY**

- Sec. 1. No additions to By-Law XII, Sec 1 of the Uniform Graduate Chapter By-Laws.
- Sec. 2. No additions to By-Law XII, Sec 2 of the Uniform Graduate Chapter By-Laws.

#### **ORDINANCE 13**

## RITUAL OF INITIATION

Sec. 1. No additions to By-Law XIII, Sec 1 of the Uniform Graduate Chapter By-Laws.

# **ORDINANCE 14**

# **QUORUM**

Sec. 1. No additions to By-Law XIV, Sec 1 of the Uniform Graduate Chapter By-Laws.

# ORDINANCE 15

#### PARLIAMENTARY PROCEDURE

Sec. 1. No additions to By-Law XV, Sec 1 of the Uniform Graduate Chapter By-Laws.

# **ORDINANCE 16**

# AMENDMENTS (LOCAL CHAPTER ORDINANCES)

- Sec. 1. No additions to By-Law XVI, Sec 1 of the Uniform Graduate Chapter By-Laws.
- Sec. 2. No additions to By-Law XVI, Sec 2 of the Uniform Graduate Chapter By-Laws.
- Sec. 3. No additions to By-Law XVI, Sec 3 of the Uniform Graduate Chapter By-Laws.
- Sec. 4. No additions to By-Law XVI, Sec 4 of the Uniform Graduate Chapter By-Laws.

Reviewed and Approved by the Ringgold Grad Chapter on: April 24<sup>th</sup>, 2009.

Reviewed and Approved by the Legislative Committee of Kappa Psi on: May 10<sup>th</sup>, 2009.